

PRIMARY CARE COMMISSIONING COMMITTEES IN COMMON

PUBLIC/ MEETING

Tuesday 23rd JUNE 2020

10:00-12:00 NOON

MEETING HELD VIRTUALLY

This meeting will be held in public and will be recorded purely as an aide memoir for the minute taker to ensure an accurate transcript of the meeting, decisions and actions. The recording will be destroyed once the minutes have been formally approved. All care is taken to maintain your privacy; however, as a visitor in the public gallery, your presence may be recorded. Should you contribute to the meeting during questions from the public, this will be interpreted as your agreement to you being recorded for the purposes as set out above.

A G E N D A

| Agenda No | Agenda Item | CCG decision | Attachment | Presented By |
|-----------|---|-------------------|------------|-----------------------|
| 1.0 | Apologies | | | |
| 2.0 | Declarations of Interest To request members to disclose any interest they have, direct or indirect, in any items to be considered during the course of the meeting and to note that those members declaring an interest would not be allowed to take part in the consideration for discussion or vote on any questions relating to that item. | | | |
| 3.0 | Introductions | | | |
| 4.0 | Minutes from the previous meeting | | | Chair |
| 4.1 | Dudley CCG Primary Care Commissioning Committee meetings held Friday 27 March 2020 | Dudley CCG | Enclosed | |
| 4.2 | Walsall CCG Primary Care Commissioning Committee meetings held Thursday 20 February & Tuesday 24 March 2020 | Walsall CCG | Enclosed | |
| 4.3 | Wolverhampton CCG Primary Care Commissioning Committee meetings held Tuesday 3 March 2020. | Wolverhampton CCG | Enclosed | |
| 4.4 | Sandwell & West Birmingham CCG Primary Care Commissioning Committee meetings held Thursday 5 March 2020. | SWB CCG | Enclosed | |
| 5.0 | Introductory Discussion | | | |
| 5.1 | Governance Arrangements | All CCGs | Verbal | Chair |
| 5.2 | Use of emergency powers | | Verbal | Donna MacArthur Chair |
| 5.3 | Primary Care Operational Group Terms of Reference (draft) | | Enclosed | Sarah Southall |

| | | | | |
|------------|--|--------------------------------|-----------------|------------------|
| 5.4 | Risk Register | | Enclosed | Chair |
| 6.0 | Contractual | | | |
| 6.1 | SWB CCG - Application for the Closure of Central Clinic Branch Site | SWB CCG | Enclosed | Jane MacGrandles |
| 6.2 | CCG Frameworks | All CCGs | Enclosed | Sarah Southall |
| 6.3 | SWB CCG Amended Primary Care Commissioning Framework (PCCF) for 20/21 | All CCGs | Enclosed | Carla Evans |
| 7.0 | Assurance | | Enclosed | Mike Hastings |
| 7.1 | Digital Report | | | |
| 7.2 | Finance Report | | Enclosed | Phil Cowley |
| 7.3 | Quality & Safety Report | | Enclosed | Sally Roberts |
| 7.4 | Training Hub Report | Decision for Wolverhampton CCG | Enclosed | Sarah Southall |
| 7.5 | Primary Care Operational Group Report | | Enclosed | Jane MacGrandles |
| 8.0 | Any Other Business | | | |
| 9.0 | <p>Exclusion of the Press and Public</p> <p>That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.</p> | | | |
| | <p>Date and Time of Next Meeting</p> <ul style="list-style-type: none"> • Tuesday 25 August 2020 – 10:00-12:00 noon • Tuesday 27 October 2020 – 10:00-12:00 noon • Tuesday 15 December 2020 – 10:00-12:00 noon • Tuesday 23 February 2021 – 10:00-12:00 noon <p>Please note venue details are to be confirmed</p> | | | |

DECLARATIONS OF INTEREST

| Title | First Name | Surname | Job Title or Relationship with CCG | Declared Interest |
|-------|-------------|----------|---|--|
| Mr | Tony | Allen | Non-Executive Director | Non Executive Director - Shrewsbury & Telford NHS Trust Director - TNL Consulting Ltd Mastercall Healthcare Out of Hospital BRIO Leisure Inclusion Housing |
| Mr | Philip | Cowley | Senior Finance Manager – Primary Care | Partner works for Central Midlands CSU |
| Mr | Bal | Dhami | Senior Contract Manager - NHS England (West Midlands) | None |
| Ms | Jayne | Emery | Chief Officer of Dudley Healthwatch | Employee of Dudley CVS which holds contracts funded by Dudley CCG |
| Dr | Christopher | Handy | Non Exec for Quality & Safety | Chief Executive, Accord Group Visiting Professor at Birmingham City University Board Member of: - <ul style="list-style-type: none"> • Black Country LEP Board • Redditch Co-operative Homes • Black Country Consortium • Walsall Housing Regeneration Agency • Direct Health • Eurohnet |
| Mr | Matthew | Hartland | Chief Operating & Finance Officer | Chief Finance Officer, Walsall CCG Director of Dudley Infracare Lift LTD Director of Infracare (Walsall and Wolverhampton) Limited Director of Whitbrook Management Company Member of Chartered Institute of Public Finance and Accountancy |

| Title | First Name | Surname | Job Title or Relationship with CCG | Declared Interest |
|-------|------------|-----------|---|--|
| Dr | Tim | Horsburgh | Clinical Executive for Primary Care & LMC Representative | Salaried GP Secretary for Dudley LMC Clinical Lead for SWITCH Clinical Executive for Primary Care Designated Medical Officer Dudley CCG Clinical Lead GP MCP |
| Mr | Alan | Johnson | Secondary Care Clinician | None |
| Mr | Daniel | King | Head of Membership Development & Primary Care | None |
| Mrs | Helen | Mosley | Lay Member – Patient & Public Involvement | Voluntary Director, Wyre Community Trust |
| Mrs | Anna | Nicholls | Head of Service – General Medical Advice and Support Team (GMAST) NHS England and NHS Improvement - Midlands | Employed by NHS England |
| Dr | David | Pitches | Public Health Representative - Primary Care Commissioning Committee | Consultant in Public Health Medicine, Dudley MBC Wife is a Consultant Obstetrician at Birmingham Women's Hospital Occasional Church organist fees received for giving recitals or playing for services |
| Mrs | Julie | Robinson | Primary Care Contracts Manager | None |
| Mr | James | Smith | Head of Financial Management – Corporate & Financial planning | Wife employed by DMBC in the Place Accountancy Department |
| Mr | David | Stenson | Patient Opportunity Panel Representative | Non-Executive Director - Black Country Partnership NHS Foundation Trust Volunteer, Healthwatch Dudley |

| Title | First Name | Surname | Job Title or Relationship with CCG | Declared Interest |
|-------|--------------------------|--------------------------------|---|---|
| Mrs | Joanne | Taylor | Primary Care Commissioning Manager | None |
| Mr | Thomas | Thomik | Dudley Local Pharmaceutical Committee Representative | Dudley LPC Member Royal Pharmaceutical Society Member |
| Mr | James | Young | Head of Quality Assurance | None |
| Dr | Mohammad | Asghar | Governing Body GP | GP and Director Health and Beyond Ltd. Member of Wolverhampton LMC Member of the CCG |
| Dr | David | MacKenzie Bush | Governing Body – Locality Lead | GP Owner/Contractor, Penn Surgery Owner and Managing Director, DMB Consultancy LTD, provider of occupational medicine services to various commercial clients, including City of Wolverhampton Council Medical Referee, City of Wolverhampton Council (employee) |
| Mr | James | Green | Chief Financial Officer | Small shareholding in Oxford Biomedica PLC |
| Dr | Manjit | Kainth | Governing Body Member | Private GP at Nuffield Health |
| Ms | Sue | McKie | Lay Member for Patient and Public Involvement | Director of Sickle Cell and Thalassemia Project |
| Dr | Salma | Reehana | Chair of the Governing Body | Member of BMA Fellow of RCGP Member of MDU Member of FSRH Some of my partners within Health & Beyond are also part of WDL which manages Showell Park and AMPS Practice. I have no links directly with Showell Park. Practice is part of Primary Care Home 2 and partners have lead roles in the organisation Mr Manjit Jhooty, Director of Health & Beyond is Governing Body Lay Member for Audit and Governance at Walsall CCG |

| Title | First Name | Surname | Job Title or Relationship with CCG | Declared Interest |
|-------|--------------------------------|-------------------------|--|---|
| Mrs | Sally | Roberts | Chief Nurse | Working across four Black Country and West Birmingham CCGs Member of NMC |
| Mr | William Leslie | Trigg | Governing Body Lay Member | Member/Director – The Rural Enterprise Academy Financial Director (Trustee) – Uttoxeter Learning Trust |
| Mr | Mike | Abel | Chair of Primary care commissioning committee, Lay member Transformation & Performance | Chair, Director of Chuckery festival Chair of Chuckery Community and Neighbourhood Watch group Partner works part-time for Dudley Walsall Mental Health Trust |
| Mrs | Donna | Macarthur | Director of Primary Care and Integration | Member of Institute of Healthcare Management |
| Mrs | Rachel | Barber | Vice Chair of Primary care commissioning committee, Lay member Public & Patient Involvement | North Wales Police Joint Audit Committee Onward Housing NED Brighter Futures NED A2Dominion Industry Advisor |
| Mr | John | Taylor | Chair - Healthwatch Walsall, Observer, Governing Body Member Primary Care Commissioning Committee | Director John Taylor Consultancy Trustee, Heart of England Community Funds Presiding Justice Magistrates Courts Member of the Lord Chancellors Advisory Committee Volunteer, Oxfam Chair, Healthwatch Walsall Chair, Healthwatch Sandwell |

| Title | First Name | Surname | Job Title or Relationship with CCG | Declared Interest |
|-------|------------|---------|---|--|
| | | | | Consultant, CQC and Healthwatch England |
| Mrs | Lorraine | Gilbert | Head of Finance | Membership of CIPFA Close relative is an employee of a service contracted by Walsall MBC, included in Better Care Fund |
| Dr | Harinder | Baggri | CCG Clinical Executive Member, Modality GP Partner Berkley Practice | Modality Partner, Kingfisher Berkley Practice Walsall Modality GP Partner Wife is a salaried GP at Kingfisher Berkley practice |
| Dr | Uzma | Ahmad | LMC Representative | Named GP is the principle GP who provides GMS and Enhanced Services Named GP is a shareholder of Walsall Alliance Federation Member of RCGP LMC Member Member of BMA Medical Advisor for NHSE, PLDP |
| Mrs | Carol | Marston | Senior Commissioning Manager, Primary Care | None |
| Dr | Ayaz | Ahmed | Sandwell GP Representative | Malling Health Urgent Care Centre (Russells Hall Hospital) Faculty of Forensic and Legal Medicine Member Sandwell Health Partnership Federation GP Shareholder Jubilee Health Centre GP Partner with Dr Bhadauria |

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|-------|------------|-----------|--|---|
| | | | | Jubilee Health Centre GP Partner with Dr Bhamik Village Medical Centre Sole GP Partner |
| Mr | Behal | Manoj | CCG IT Lead | Takeda Pharmaceutical Company Sister is regional account director |
| Mrs | Carolan | Michelle | Deputy Chief Officer Quality | Wound Care Alliance UK Vice Chair and Trustee |
| Mrs | Evans | Carla | Head of Primary Care | Regis Medical Centre Patient of Regis Medical Centre Linkway Medical Practice Aunt is Deputy Practice Manager |
| Dr | Hallan | Priyanand | GP Representative | Scott Arms Medical Centre involved in a new primary care development Scott Arms Medical Centre that is under development Practice Development LTD director of Practice Development LTD which provides non-GMS medical services and Aesthetic medicine Providers 4 Health PCN Member Great Barr PCN Member Parkhouse Surgery Partner at Parkhouse Surgery, proving GMS services |
| Mr | Hughes | David | Deputy Chief Officer – Finance | NONE |
| Mrs | Jasper | Julie | Lay Member | Westlands Associates Ltd. Managing Director Rowley View Nursery School I am Chair of Governors (this is an unpaid position) |
| Mrs | Liggins | Sharon | Chief Officer – Strategic Commissioning & Redesign | None |
| Mr | Lydon | Philip | Senioe engage manager | VCS ORG - SMETHICK CAH Wife works for charity |
| Mr | Mallett | Leon | Commissioning Manager | None |

| Title | First Name | Surname | Job Title or Relationship with CCG | Declared Interest |
|-------|-----------------|----------|------------------------------------|---|
| | | | (GPFV) | |
| Ms | Mander | Jaspreet | Primary Care Contracts Manager | Modality's Handsworth Wood Medical Practice Patient |
| Dr | Parmjit | Marok | GP Representative | <p>ICOF Primary Care Network Member</p> <p>Royal College of GP's Member</p> <p>Health Education England Training Program director across west midlands with responsibility for Quality, Prescribing and Patient Safety</p> <p>NHS England GP appraiser - Appraising local GP's</p> <p>Jaginder Marok - Practice Nurse at Rotton Park Medical Centre Mother</p> <p>Father - GP Partner and Rotton Park Medical Centre and governing body member SWB CGG member of ICOF PCN)</p> <p>Health Education England - West Midlands Deanery</p> <p>GP Trainer - Training junior doctors in the West Midlands Deanery</p> <p>Rotton Park Medical Centre GP Partner and manager - RPMC is part of ICOF PCN (not a member of the board)</p> |
| Mr | Marques Pestana | Carlos | Primary Care Contract Manger | <p>SWBHT -Partner training</p> <p>BSMHT -Partner training</p> <p>Halcyon Medical -Partner training</p> <p>Halcyon Medical Centre Patient</p> |
| Mrs | Maxfield | Lisa | Deputy Chief Officer – Strategic | None |

| Title | First Name | Surname | Job Title or Relationship with CCG | Declared Interest |
|-------|--------------|---------|---|---|
| | | | Commissioning & Redesign (Primary and Community Transformation) | |
| Mrs | McGrandles | Jane | Head of Primary Care Contracts | None |
| Mrs | Rawlinson | Janette | Lay Member | NCRAS Clinical Reference Group (National Cancer Registration and Analysis Service) Member of RICCR working group- (Review of Informed consent cancer registry) |
| Mrs | Salter-Scott | Jayne | Head of Engagement | Agewell CiC (Non paid capacity) Director NHS Bank Staff as a Covid Support Worker - Daughter |
| Mrs | Sheldon | Carly | Senior Primary Care Accountant | Carters Green Medical Centre Patient South Warwickshire CCG Husband is CFO at south Warwickshire CCG |
| Mr | Somer | Simon | Primary Care Quality Lead | None |
| Mr | Sondhi | Ranjit | Lay Member | National Citizens UK Trustee Nishkam Health Project Board Member Sampad Chairman Birmingham and Solihull CCG Wife is Non-Executive Director Guide dogs for the Blind Board Member Hope Projects Birmingham Trustee |
| Mr | Stevens | Martin | Head Contracts and Performance | Sandwell Parents for Disabled Children Trustee of Charity (SPDC) |

| Title | First Name | Surname | Job Title or Relationship with CCG | Declared Interest |
|-------|------------|----------------|---|---|
| Dr | Sullivan | Raymond | GP and Sandwell Local Medical Committee | Lex Medicus Ltd. Director/Owner Glebefields Surgery Wife is employed at practice Sandwell Local Medical Committee Chair Gelebefields Surgery Principal GP Black Country GP Hub working group Provider and Member |
| Mr | Lawley | Andrew | Head of Premises and Capital Development | None |
| Mr | Cave | Andy | Chief Executive Officer of Healthwatch Birmingham | None |
| Dr | Morley | Robert | Executive Secretary, Birmingham Local Medical Committee | General practitioner Defence Fund LTD Director |
| Dr | Grindulis | Karlis Armands | Secondary Care Consultant | The Feeding Clinic CIC Wife is director BMI Priory Hospital Birmingham Private Practice in Rheumatology at BMI Priory Hospital Birmingham Orchard School Oldbury Spouse is Chair of Governors Babylon GP at Hand Son-in-law is a GP who undertakes sessional work for Babylon GP at hand |